

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on July 27, 2016 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Santagata	R. Smith	
S. Woshnak	R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS: #10 Adopt Resolution R-21-2016 authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8), a collective bargaining agreement pursuant to N.J.S.A. 10:4-12(b)(4), and the purchase of real property with public funds pursuant to N.J.S.A. 10:4-12(b)(5).

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #3 Letter from Robert Smith of Remington, Vernick & Walberg providing the final approval and recommendation for the water application for Teligent, Inc.

#4 Copy of the letter sent to John Maselli of the NJDEP Division of Water Quality Bureau of Construction and Permits requesting an extension of the permit expiration date on the Louis Drive Sanitary Sewer Extension.

#6 Letters from Robert Smith of Remington, Vernick & Walberg transmitting the contracts to AC Schultes, Inc. for execution and return and returning bid bonds to Layne Christensen and Uni-Tech respectively.

#7 Copy of the Delaware River Basin Commission Docket Renewal for Well No. 3 for our records.

#9 Letter from John Maselli of the NJDEP Division of Water Quality Bureau of Construction and Permits regarding the recent request of the permit expiration date on the Louis Drive Sanitary Sewer Extension.

#13 Letter from Robert Smith of Remington, Vernick & Walberg submitting the contract documents for the service of well #3 to the BBMUA Chairman for execution and return.

#17 Letter from Ed Walberg of Remington, Vernick & Walberg providing a proposal to perform an inspection of the water tank and prepare an inspection report for a cost not to exceed \$3,500.00.

Motion to approve Remington, Vernick & Walberg to perform an inspection of the water tank and prepare an inspection report in an amount not to exceed \$3,500.00

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

SOLICITOR'S REPORT: #19 Email from Alan Zorzi to Michael Testa Jr. of Testa, Heck, Scrocca & Testa in regard to Smartlink a contractor for AT&T to do work on their cell equipment on the BBMUA's water tower. This is an opportunity to possibly have the lights repaired prior to any new work on the tower.

AUDITOR'S REPORT: #1 Letter from Steve Testa of Romano, Hearing, Testa & Knorr providing a copy of the client engagement letter for the 2015 Audit engagement.

UNFINISHED BUSINESS:

CORRESPONDENCE: #10 Email from Barber Consulting Services LLC notifying us that they are now offering cyber security classes to all municipalities. The class instructs users on internet safety, email safety, password security, security practices, and basics of navigating a pc. The cost for a facility our size is \$450.00. Please let me know if the board is interested in having our employees take this class.

#11 Notice of hearing on application from the Borough of Buena Land Use Board regarding the Levari Land located at 200 Hammonton Road, Block 121 Lot 17 for a minor subdivision to create two lots where one lot currently exists.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

SECRETARY'S REPORT:

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on June 22, 2016. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

Dispense with reading the minutes of the last executive closed session meeting held on June 22, 2016. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #5 Letter from Michele Potter, Interim Manager of the State of NJ DEP Office of Quality Assurance regarding our 2016 Water Pollution Proficiency Test Study. Our laboratory performed acceptably on all parameters it was required to analyze in 2016.

#8 Letter from Ray Bukowski, Assistant Commissioner for the State of NJ DEP Compliance and Enforcement regarding the inspection conducted at our facility on June 13, 2016 by Charles Bisese. The inspector determined that our facility was in compliance with applicable Department regulations and or Permit conditions.

#12 Email from Gia Albright of Smartlink, contractor for AT&T, requesting access to our water tower and their cell tower site to update their equipment.

#14 Quotation from Garrison Enterprises regarding the sewer main repair located on Route 54 and Plymouth Road in Buena, NJ for a cost not to exceed \$17,000.00. This was the only vendor that supplied a quotation of the three contacted.

Motion to hire Garrison Enterprises to repair the sewer main located on Route 54 and Plymouth Road in Buena, NJ for a cost not to exceed \$17,000.00.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

#15 Quotation from Komline-Sanderson Engineering Corp. to furnish technical services to our press for one service tech in the amount of \$1,310.00 per 8 hour day. Additional hours beyond 8 will be charged at a rate of \$170.00 per hour.

Motion to hire Komline-Sanderson Engineering Corp. to furnish technical services to our press in the amount of \$1,310.00.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

#16 Copy of the seller's certificate for the 1985 Case 580 Backhoe from GovDeals in the amount of \$11,950.00.

#18 Email from Mark Moritz of GovDeals regarding the close of our first auction with GovDeals and the possibility of relisting the other items that did not sell.

#20 Email to the Administrator of the Borough of Buena regarding the BBMUA possibly purchasing gasoline from the Borough of Buena.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 20. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

The next regular meeting will be held on August 10, 2016 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata